



EVERGREEN HIGH SCHOOL
BAND & COLOR GUARD
BOOSTERS

(Date Here)

Dear (insert company/contact name here):

The Evergreen High School Marching Band and Colorguard Boosters is holding the **3rd Annual "Jazz - Java - Family & Friends Auction"** on Saturday, June 14th at Evergreen High School starting at 7:00pm. The evening will combine silent and live auctions, fun raffles, a performance by the award winning Evergreen Jazz Band, and amazing desserts and coffee provided by local businesses who support our program. All proceeds from the event will benefit the Evergreen Band and Colorguard program allowing us to continue our financial support towards educational and leadership efforts, year round band, colorguard and percussion staffing, show design expenses, instrument and equipment purchases, competition and travel expenses and much more. We are also in the process of procuring the opportunity to represent the State of Washington by marching in the 2009 Inaugural Parade in Washington, D.C.

We need support from our community to continue our strong music tradition at Evergreen High School and would be very grateful if you would consider donating an item, basket, service or gift card to our auction. Donors are acknowledged and thanked in our auction program, on the bid sheets, along with verbal recognition throughout the evening. Promotional materials can also be displayed next to your donation for maximum exposure. A donation form is attached for your consideration, it includes our tax ID number and information on delivery or pick up of your donation.

The Band and Colorguard have built a tradition of excellence at Evergreen High School and are continually working to set new standards and we hope you choose to be a part of this by supporting our auction.

Thank you for considering our request and investing in our student's future success.

Sincerely,

(your name here)
Evergreen High School Band and Colorguard Booster
(your phone number here)